

PTO Meeting Agenda/Minutes for May 2016

In attendance: Erika Levin; Larissa Sano; Brian Weisman; Tom Lechner; Marguerite Dillard; Linda Hagan; Talisha Sutton; Jennifer McNamara; Shikha Marwah; Suzanne Muenz; Carly Ly; Mary Cooper; Tim Pinto

1. Called to order @ 6:35 pm
2. Minutes - Reviewed previous meeting's minutes
 - a. Motion to approve minutes: Margueritte Dillard
 - b. Seconded: Jen McNamara
 - c. Vote: all "ayes"
3. Principal Report - Mrs. Cooper
 - a. Recap about School Millage - thank you!
 - b. Calendar will likely change for next year; Law passed to add five additional instructional days to calendar, so it will look different. The start/end times will stay the same for next year. Days might come from mid-winter break or something similar.
 - c. A lot of M-STEP and NWEA testing going on at King. Students and teachers seems to be weathering it well;
 - d. Fifth graders are leaving for Space Camp on Saturday!
4. Teacher Report - Mrs. Hagan
 - a. Teachers appreciate PTO support, Teacher Appreciation Day, etc.
 - b. Did take all books from Book Fair to Mitchell - teachers appreciated the books. Mrs. Hagan will see if there is continued interest in doing this next year.
5. Treasurer Report - Brian Weisman
 - a. Tallying final numbers for Silent Auction. Original budget was 30K for revenue, 4K expenses. The numbers will be close to this.
 - b. For the year, we had budget -19K for the year; it looks like we will not over-spend this much. It looks more like -5K for the year. We will know more after 31-May, when all of the final receipts for reimbursements are due.
 - c. Exec Board approved funds for:
 - i. Mrs. Wayne request for coding/robotics club for next year (after school)
 - ii. Mrs. Olson request for iPad for her work with special needs students
 - iii. Mrs. Fitzpatrick request for items for the Library.
6. Committee Reports
 - a. Bagel Friday-Sara Schneidewind, Sara Zoher
 - i. last bagel Friday is June 3. It will likely be in the gym due to an assembly in the MPR
 - b. Book Fairs-Tomomi Kumagai, Suzanne Muenz, Carly Ly, Ping He
 - i. We are working on getting a book fair set up through Barnes and Noble May 29-June 5 (inc Sun/Mon of Memorial Day weekend). Would need to go to B&N or order online (i.e., not providing books at school). We will get

- a certain percentage of funds back, either as a cash payout or as gift cards/product.
- ii. Sarah Wentzloff has agreed to sell Bridge Books (workbooks to help students transition from one grade to next) - as part of School Improvement Team discussions. Sarah will sell these in the front office on the days that she is in and at Bagel Friday. If there is interest, they can be sold at Ice Cream Social. They will be \$15 per book. B&N sells them to us at a 20% discount, and we can use the proceeds to fund books for families at CAN, etc.
- iii. We will be going to the Scholastic warehouse sale to purchase some books for teachers using the scholastic dollars from the Spring book fair (to spend c. \$900). We are going to keep some of the money in reserve in case of any new hires or teachers changing grades. These dollars expire in September 2016, so the money needs to be spent by then.
- iv. Mrs. Hagan will check with teachers to see if there are requests for specific genres or reference books, etc.
- v. Book Fair dates for next year are as follows:
 - November 30-December 2, 2016
 - March 15-17, 2017
- c. Box Tops-Sara Robins
 - i. Picking up box tops this week. Will count them and then announce the winning classroom by Monday.
- d. CAN - Larissa Sano
 - i. do we want to do a fundraiser in the Fall for school supplies?
 - ii. Linda will see if there are specific needs for items for Mitchell-Scarlett
 - iii. We could add this to the meet 'n greet - ask families to bring one item to this event (e.g, paper, markers, colored pencils) and then we can drop these off at Mitchell or Scarlett prior to the start of school.
- e. Ice Cream Social-Bing Yang, Sara Schneidewind
 - i. Planning is in the works! Sign up genius will be on the way soon. Emailed 4th grade teachers to try to get a 4th grade rep for space camp pizza sales. If any 4th grade parent is interested please let us know.
- f. Learning Garden-Sara Zocher, Becky Locke, Katharina Conlan, Neha Shah
 - i. The King Learning Garden is blooming with plants in our greenhouse. We are planning on having a plant sale at the Ice Cream Social. We will put out some information about that shortly. We have sunflowers, pollinator plants, and some veggies we will be selling. Students have been planting in the garden and helping plant seeds over the past few weeks. Everyone is enjoying their time with the garden! Sherry Grant has been helping with our planting days and is not helping with our committee. Katha Conlan will be moving at the end of the year and we are extremely sad that she is

leaving. We are so thankful for her service to the garden and her love for gardening with kids.

- g. PTO Council Rep- Jen McNamara
 - h. Science Olympiad-Erika Levin, Karin Sletten-Farjo, Yong Miao
 - i. Tournament was on 5/14. Students were very enthusiastic throughout the day. King students earned medals in 42 events! Head coaches will be gathering feedback to submit to WESO and start preparing for next year.
 - i. Silent Auction-Karen Saito, Carrie Bora
 - i. Event on May 6th.
 - j. Teacher Appreciation -Pradeepa Rayasam
 - i. We organized a teacher's appreciation breakfast on May 4th and it was a huge success. A big thanks to all the volunteers who made this event a success.
7. Old Business
- a. Officers for next year: [Link here](#)
 - i. Still need: AAPAC, Family 5K, First Day Packets, co-PTO Thrift Shop, Traffic & Safety
 - ii. VOTE
 - iii. Motion to approve: Brian Weisman
 - iv. Seconded by: Marguerite Dillard
 - v. Approved: all "ayes"
8. New Business
9. Meeting Adjournment @ 7:15 pm
- a. Motion to adjourn: Linda Hagan
 - b. Seconded: Marguerite Dillard