

PTO Meeting Agenda/Minutes for April 2016

In attendance: Laura Weintraub, Erika Levin, Mary Cooper, Larissa Sano, Brian Wiseman, Jen McNamara, Margueritte Dillard

1. Called to order @ 6:35 pm
2. Minutes - Reviewed previous meeting's minutes
 - a. Motion to approve minutes: Jen McNamara
 - b. Seconded: Brian Wiseman
 - c. Vote: all "ayes"
3. Book Fair - Barnes & Noble presentation
 - a. Presentation about end-of-year book fair; would need six weeks to plan.
 - b. Book fair in May / June might be challenging, because parents are tired of fundraising and are getting ready for end of school.
 - c. **This involves bringing people into the store - need to have incentive to get families into the store, e.g., performance, end-of-year celebration, etc.
 - d. Payout as check or B&N giftcard: if into general fund, then former is better; if used for books, then latter would be better
 - e. Handed out flyer with percentages
 - f. Key is to advertise event to get parents to go to store
 - g. One-day bookfair is usually good, because it gets people into store. Also, can get proceeds from online purchases (actually five days of online shopping go along with one-day bookfair). However, it is possible to do a week-long or weekend event (e.g., weekend before graduation, allows parents to buy gifts to contribute to bookfair)
 - h. Another option is to sell Summer Bridge books (brought sample to meeting); popular workbooks, help students retain skills, prepare them for upcoming school year. This involves getting order forms for parents (\$14.99/book, tax exempt), and PTO gets 20% of this per book price, e.g., c. \$3/book revenue.
 - i. Preferred bookfair dates: September, holiday, and March (reading month)
 - j. Could also support "summer reading" lists, could be similar to Summer Bridge books.
4. Special Education Millage presentation
 - a. Special Education Millage - May 3rd Presentation:
<http://www.a2schools.org/site/default.aspx?PageType=3&DomainID=4&ModuleInstanceID=10&ViewID=047E6BE3-6D87-4130-8424-D8E4E9ED6C2A&RenderLoc=0&FlexDataID=7343&PageID=1>

- b. Need word of mouth turn out vote; do we need a certain number of “yes” votes; we wanted to know what percentage of “yes” to pass millage.
 - c. These types of funds would cover any student with an IEP
- 5. Principal Report - Mrs. Cooper
 - a. Author visit (Marie Desmondi) was fun and big hit with K-5. awesome and inspirational.
 - b. Math night (>90 families attended), sponsored by SIT (School Improvement Team); 14 teachers facilitated parent sessions; all information available on King School website
- 6. Teacher Report - Mrs. Hagan
 - a. Big Thank Yous for all the PTO support!!
- 7. Treasurer Report - Brian Weisman
 - a. \$36,500 in so far; spent c. \$50,000.
 - b. We are waiting on the Silent Auction, to assess where we are for this year’s budget
 - c. New viola for Music Teacher
 - d. Notes of appreciation from students - to thank PTO for sponsoring (funding) Mariachi performance
- 8. Old business
 - a. Need officers for next year:
 - need a PTO President!
 - President
 - AAPAC (Parent Advisory Council)
 - Bingo Night
 - Community Action
 - Family 5K Run
 - Grade Level Rep-K, 1st, 5th
 - New Family Welcome Night/Welcome Back Dessert Night
 - PTO Council Rep
 - Traffic & Safety
- 9. Committee Reports
 - a. Traffic & Safety - Erika Levin
 - i. Attended district Transportation Safety Committee Meeting on 4/12. Discussed traffic concerns at our circle exit. Committee made recommendations to: **place two "Right Turn Only" signs at the corner** (24 hour enforcement times), paint yellow right turn only arrows on the pavement over the summer, and have buses follow the right turn only plan out of the school as well so ALL traffic goes right out of the school. This way nobody should be turning left out of

the school--to keep traffic one way. Signage should be clear for both English and non-English speakers. Crossing guard is not allowed to direct traffic (or enforce issues with double parking) - this would need to be covered by "Traffic Ambassador."

- ii. PTO purchased an additional bike rack for the north side of the school. All set!.
- b. Silent Auction-Karen Saito, Carrie Bora
- i. We recently ended accepting donations from families and businesses. We have made contact with the teachers and have confirmed donations with nearly all, along with class basket donations. We are currently working on soliciting volunteers (doodle going out shortly), writing up the auction catalog, confirming night of plans and preparing for the night of the auction. This is a rebuilding year for us, with many longtime King families who were very active in making donations having graduated last year, but we hope to build a good foundation, especially with the use of our new software system, for years to come.
- c. Science Olympiad-Erika Levin, Karin Sletten-Farjo, Yong Miao
- i. This year 108 children will compete at the tournament on May 14th. We have parent volunteers for the day of tournament as well. Ordered t-shirts again through Underground Printing.
 - ii. Science Night is coming on May 6th and will be getting parent and high school volunteers for the Ann Arbor Hands On Museum Activities. All children will receive medals at Science Night for participating in Science Olympiad this year. Medals ordered from Stadium Trophy.
- d. PTO Council Rep- Jen McNamara
- i. Will have information on the SpEd Millage Proposal - meeting was Monday 4/18.
 - ii. Science olympiad - for funds from PTO Thriftshop. Head coach *must email community* (school) about Science Olympiad and with attached Thriftshop flyer at least **one time**, for these PTO funds to be used for Science Olympiad. We are seeking clarification, but this seems to be the updated policy (to include email correspondence).
- e. Math Club-Mahendra Muli, Jing Liu
- i. Activities ended for 1st to 3rd graders. 4th and 5th graders will have Math League competition soon. We will celebrate the kids' hard work and the parents' dedication at Science Night/Silent Auction.

- f. Learning Garden-Sara Zoher, Becky Locke, Katharina Conlan, Neha Shah
 - i. Seedlings are growing in the greenhouse! Fifth grade and second grade have planted seeds. We have 15 flats going with seedlings popping out daily. We plan to plant more with the greenhouse for a spring plant sale and for transplanting in the garden.
 - ii. We also have a big workday planned for this **Sunday, April 24 from 12-3 p.m.** We really hope the PTO board will come out and show their support. We have a sign up genius out through enotes and teacher emails/blogs/newsletters for the workday. Thank you to Kim for putting our workday on the marquee.
 - iii. Summer help is needed and the sign up will be going out soon. Families love getting our produce once a week in the summer/fall to cook up and eat.
 - iv. We are also auctioning off our KSA (King Supported Agriculture) basket for the silent auction. We have had amazing feedback about this!
- g. Book Fairs-Tomomi Kumagai, Suzanne Muenz , Carly Ly, Ping He
 - i. We will be having a speaker from Barnes and Noble to talk to the PTO Board about having a book fair before the end of the year.
 - ii. The numbers are in for the Spring Book Fair. We made \$8072.21 with tax or 7623.80 without. A little shy of last years total. Since we are taking this in cash, our profit amount is \$1843.53. We have just found out that we have earned approximately \$970 bonus (5% bonuses from Fall and Spring sales) to use as Scholastic dollars that we will be using to purchase books for teachers. If there are any specific request for books from teachers, please let us know at kingptobookfair@gmail.com.
 - iii. Used books made \$748.19, which includes \$163 in spirit wear sales. The book fair will also be donating two baskets to the Silent Auction: a Magic Treehouse book basket and a Star Wars book basket.
 - iv. We discussed options for the used book fair. In the past, the used book fair was the main event and a big attraction. Members of the community would come and participate as well. More recently, the amount of funds from the used book fair have decreased. It does take a lot of time and effort to run this part of the book fair. We discussed the possibility of focusing on kids books only, since it is more difficult to find good “homes” for the used adult books.

Approved: @ May 2016 PTO meeting

h. CAN - book donations were greatly appreciated!

i. New Business

10. Meeting Adjournment @ 7:35 pm

a. Motion to adjourn: Jen McNamara

b. Seconded: Laura Weintraub